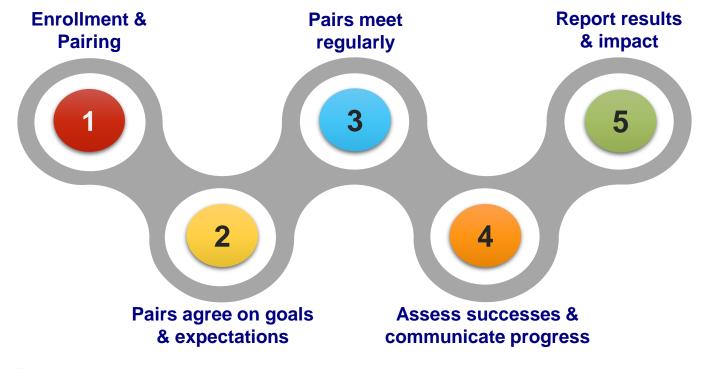


#### MENTORING LIFECYCLE

The Mentoring Lifecycle details the mentoring process.

Understanding the steps in the Mentoring Lifecycle will help you to maximize the benefits of the mentoring experience.



# Enrollment & Pairing

- Explore and learn about the program (review material, attend Webinars)
- Complete and submit Enrollment form (details assist Mentor-Mentee pairing)
- Establish pairing based on Mentee's goals and Mentor's areas of expertise

## 2 Goals & Expectations

- Pairings meet (virtually or in-person) and agree on goals and expectations
- Goals may link to the Mentee's latest ECA results and align with their IDP
- Use the Mentoring Agreement to outline goals, expectations, and meeting frequency

### 3 Meetings

- Pairings meet regularly to discuss Mentee growth areas & progress toward goals
- Leveraging the Mentoring Discussion Guide will ensure these meetings are impactful

### 4 Assess Successes

• Pairings review progress, reassess growth areas, and measure successes

### 5 Report Results

 Pairings provide feedback to program leadership detailing results, impact, and areas for enhancement, which triggers program adjustments for continuous improvement

#### **NAVFAC Mentoring Program Website:**

https://www.navfac.navy.mil/Careers/Career-Compass-Workforce-Development/Career-Compass-Resource-Center/Mentoring/

Version: 1.0 Current as of: 22 SEP 2022